

COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
November 9, 2012
Veteran's Memorial Building, Rm. 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM November 9, 2012

CALL TO ORDER: Linda Beyer called the meeting to order at 9:30 am. The following persons were present: Chairman Mary Skilling (arrived late), COA Director Patty Kayo, Outreach coordinator Carol LaFreniere, Secretary Helen Daly, Sam Howie, Linda Beyer, Dot McCown

Secretary's report accepted as written.

Treasurer's Report

- Linda's wages (July – September) were taken out of Transportation Revolving and Gift Fund monies and will be transferred back. Salary until end of year will be taken from the Formula Grant and Transportation Revolving Accounts.
 - Concern regarding Friend's ledger report was voiced by Patty. She will follow up.
- Motion to accept report made by Sam Howie, seconded by Linda Beyer

No HESSCO Report – there is still no volunteer.

Outreach report presented by Carol LaFreniere:

- Carol reports that any major HESSCO news is received by her via e-mail.
 - Only 2 phone calls so far for Holiday meals – will check with all Meals on Wheels recipients to see who is interested.
 - Fuel Assistance will cover only one fill - \$710 maximum.
- Motion to accept Outreach Report made by Linda Beyer, seconded by Sam Howie

Director's Report

- New drivers have started on hourly basis, question about what to do about driver "down-time". 14 hours per week offered to one driver with 16 hours per week offered to the other. Job description states they will have other various duties as assigned by the director. It was suggested that if driver has "down-time" we may be able to have seniors driven to grocery store or other short errands as needed.
- Motion made to accept made by Linda Beyer. Seconded by Sam Howie

No Chairman's Report

Old Business:

- Handicapped parking still an issue. Helen will follow up with Building Inspector.
- Patty will speak to Charlie Aspinwall regarding the back ramp – must be treated and left open for access of the handicapped. Calcium Chloride could be used to clear the ice.
- Exploratory committee is suggested to review feasibility of new Senior Center but can not be pursued without Friends participation.
- Sign Committee – Eleanor only committee member – she is not here to report on progress.
- Suggested that a letter be sent to newer seniors (60 years old) in an attempt to recruit younger members to the Friends. Helen suggested that two members of the COA in Holliston would be willing to attend a meeting to discuss how they were able to build up their Friends participation.

- Ethics Training must be done by next meeting.
- Thanksgiving dinner to be held on Nov 14th at noon. Helen will ask Roche Bros to donate 10 pies.
- Christmas dinner to be offered on Dec 12th. Meal will be lasagna and salad, Patty will make ice cream pies and Mike will play the accordion.

Motion made to cancel the December board meeting. Passed unanimously

Motion made by Sam Howie to adjourn at 10:42. Seconded by Mary Skilling. The motion passed unanimously

Next COA Board Meeting: January 11, 2013 at 9:30 am